



# Summer Jobs Application

**Competition # 2023-25:** VGG needs you for temporary positions ranging in duration from 6-8 weeks!!

**Application Deadline:** Must complete and return this application on or before **June 22, 2023.**

**Eligibility:** Must be a Vuntut Gwitchin Citizen who:

1. Lives in Old Crow, ages 13-16 (*parent/guardian must complete the consent form at end of the application*);
2. Lives in Old Crow, ages 17-24;  
or
3. Lives outside Old Crow, ages 18-24 and enrolled in 2023-24 post-secondary studies;

**Duration / # of weeks of work:**

- 6 or 8 weeks of paid employment; and
- Start as early as **June 26** – and conclude as late as **August 18, 2023.**

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To apply, complete this application and drop off to Human Resources or email [employment@vgfn.net](mailto:employment@vgfn.net)

**Please provide this information:**

1. First Name \_\_\_\_\_ Last Name \_\_\_\_\_
2. Address \_\_\_\_\_
3. Date of Birth (DD/MM/YEAR) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
4. Photocopy of valid ID (*must be provided*)
5. Social Insurance Number \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
6. Direct Deposit Form **Circle One:** 1. Attached / 2. I do not have a bank account.
7. I live in Old Crow and I am between the ages of 13-24? **Circle One:** 1. YES / 2. NO
8. I am available to work commencing on this date: \_\_\_\_\_ and finish on this date: \_\_\_\_\_  
(*Dates available for work must be between June 29 and August 18, 2023*)
9. Please indicate the dates you are not available (on holidays) and cannot work: \_\_\_\_\_

**Post Secondary Students:**

1. Are you enrolled in post-secondary studies for 2023-24 school year? **Circle One:** 1. YES / 2. NO
2. Accommodations in Old Crow??:
  - Do you have accommodations in Old Crow (somewhere you can stay for 6-8 weeks)  
**Circle One:** 1. YES / 2. NO
  - **Note:** If you do not have accommodations in Old Crow, we can provide accommodations.

**Areas of work:**

Please check the area(s) that you are interested in working: **(maximum of 3)**

- Summer Camp / Culture Camp
- Recreation
- Youth Centre
- Labourer (outdoor clean up)
- Janitorial (inside clean up)
- Administrative (office work)
- Painting
- Construction – repairing stairs/railing/signs
- Vehicle and equipment minor maintenance and cleaning
- Community Garden
- Other \_\_\_\_\_

Please tell us why you want to work for Vuntut Gwitchin First Nation this summer (100 words or less):

I, \_\_\_\_\_, certify that I am available for work for 6-8 weeks and understand that, although I have indicated the area (s) that I would like to work, I may be placed in an area that is not one that I selected. I would be happy with any job offered. Will work for \$\$\$!

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Name *(must be 19 years old or older)*

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
HR Signature

\_\_\_\_\_  
Date Received

If you are between **ages 13-16** you must have your parent/guardian complete the form below.

**Important:** *Your application will not be processed (you will not get a job) without this completed form!!!*



## Parental/Guardian Consent Form for Young Workers

Form to be completed for all young workers 16 years old or younger

### Young Worker Information

Name of Young Worker	<u>Last Name / First Name</u>	Social Insurance Number	<u>XXX / XXX / XX</u> <u>X</u>
Mailing Address		Date of Birth	<u>YYYY / MM / DD</u>

### Parent/Guardian Information

Parent/Guardian Name	<u>Last Name / First Name</u>	Relation to young worker (ie. parent/guardian)	
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I, \_\_\_\_\_, I am the parent/guardian of the above-mentioned young worker.  
(Name of Parent/Guardian)

I acknowledge that the above noted young worker requires my approval to work and earn wages with Vuntut Gwitchin Government (VGG). I hereby give my consent for the above-mentioned young worker to:

- Work and earn wages at Vuntut Gwitchin Government;
- I understand that this consent is granted for the dates specified below and if there are additional requests (including extensions) I understand that I need to complete an additional form;
- I understand that the above noted young worker will complete a time sheet and will receive pay for work performed, via direct deposit; and
- I have attached a direct deposit form (*must be account belonging to young worker*).

This consent is provided for the following dates: Start Date: YYYY / MM / DD / End Date: YYYY / MM / DD

\_\_\_\_\_  
Signature of parent/guardian

Date YYYY / MM / DD

<b>Human Resources Authorization</b>	<b>Date</b>
	<u>YYYY / MM / DD</u>