



P.O. Box 94,
Old Crow, Yukon
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EMPLOYMENT OPPORTUNITY

Policy and Program Analyst

Department: Executive Office

Status: Full-time

Location: Old Crow YT is preferred, location is negotiable

Posting date: January 9, 2024

Closing date: Open until filled

Our Mission

... to promote wellness, self-sufficiency, and prosperity in our community through cultural teachings and environmental stewardship, and by building and maintaining an accountable government that motivates, inspires, and provides opportunities for the Vuntut Gwitchin.

About the Role

Reporting to the Policy Director, the position leads the development, coordination and evaluation of assigned work projects as directed by VGG strategic objectives. It supports the Executive Office and departments by providing critical policy analysis and advice on diverse topics to inform decision making. You will bring efficiencies and contribute to the responsive abilities of our team by conducting research, reviewing program goals, revising or developing new program models, and developing and implementing policy and legislation for the Vuntut Gwitchin First Nation. Emphasis will be on frontline program delivery such as health and wellness, housing, and education policies.

Our ideal candidate possesses the following qualifications

- Bachelor's degree in business or public administration, first nations governance, or humanities/social science, or the equivalent combination of experience and training.
- Experience in policy analysis, policy and program development and implementation; in a public sector setting is preferred.
- Project management experience to lead, analyze and evaluate assigned projects.
- Experience in the health care field and/or emergency management is an asset.
- Skilled at conducting research (qualitative and quantitative) and writing options papers, policy documents, and recommendation documents.
- Flexibility to respond to a dynamic community and work environment.
- Experience facilitating and presenting complex information for a variety of audiences.

Supporting you along the way

We believe that a rewarding career is not only good for our employees, but it also leads to better outcomes for our clients, workplace and the community. That's why we are committed to providing you with a competitive salary, health benefits, and a retirement plan. Beyond compensation, you will have the opportunity to make meaningful connections and work on initiatives that make a real difference in people's lives.

For job details and/or to submit your application, email Human Resources at: employment@vgg.ca

Hiring preference will be given to Vuntut Gwitchin First Nation citizens.

While we appreciate all applications, only those selected for further consideration will be contacted.